



## Travel, accommodation and catering (rules)

### *Student outside Toulouse area*

You can download the expense report document from the website.

#### Travel

Your travel costs will be covered following these terms:

Train: second class ticket if you travel by day, with possibility to arrive the day before - maximum 250 €

Flight: economic fare or low cost if the fare is lower or equal to a second class train ticket - maximum 250 €

Carpooling: refundable by sending receipt

Private car: under certain conditions

Additional costs: airport shuttle, bus, car park refunded on presentation of the original proofs. Taxi costs will not be covered.

**The travel amount shall not exceed 250 €.**

Any additional cost has to be submitted to the CNES approval: please send an email with the estimation or the simulation of your travel to [contact@jc2-2018.com](mailto:contact@jc2-2018.com) before proceeding with your booking. Specify in the email subject: "JC2 2018 - Prise en charge"

If your travel is under 250 €, please book it directly.

Then send an email to [contact@jc2-2018.com](mailto:contact@jc2-2018.com) to be aware of the refund terms, with subject "JC2 2018 - Prise en charge".

#### Accommodation

You have to book your hotel room on your own, on the basis of 100 € per night, breakfast and city tax included >> see the list of recommended hotels on the website

The nights on 10 and 11 October 2018 will be refunded. The night on 9 October can be requested if you travel the day before (second class ticket). Please add this amount to the expense report document.

#### Catering

Lunches on 10, 11 and 12 October 2018 will be offered and taken at the Cité de l'espace.

The diner on Wednesday 10 October will be refunded on receipt of the proofs (15 € maximum).

### ***Student from Toulouse area***

No refund for travel nor accommodation.

Lunches on 10, 11 and 12 octobre 2018 will be offered and taken at the Cité de l'espace.

If you have any question, please send an email to [contact@jc2-2018.com](mailto:contact@jc2-2018.com)